

**CITIZENS ADVISORY COMMITTEE  
MEETING  
PORTSMOUTH CITY HALL CONFERENCE  
ROOM A**

**APRIL 7, 2016**

**6:00 P.M.**

Present: Chair Lynne Langley, Alison Hamilton, Judy Bunnell, Hannah Dahlgren,  
Jonathan Sandberg, Jamie Baker, Vice-Chair Dani Rooney

Absent:

Staff: Elise Annunziata, Community Development Coordinator

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Chair Langley called the meeting to order and the March 17, 2016 meeting minutes were accepted with minor changes.

Community Development Coordinator Elise Annunziata gave a review of the process by which the Annual Plan and Budget is submitted to HUD. Following a public hearing, which is scheduled for April 21, 2016, the Annual Plan and Budget is placed before the Committee for consideration. After Committee approval and the expiration of a public comment period, the plan and budget are then submitted for recommendation to the City Manager.

Ms. Annunziata discussed the draft FY16-17 Annual Plan and Budget and gave an overview of the budget. The budget contained funding for on-going CDBG-funded programs including the Housing Rehabilitation program and related administrative costs, the Residential Accessibility Grant Program, Accessibility and Public Facility Improvements including the Senior Center design and construction, the Public Service Agency Grant Program, and General Administration. Additionally, the FY 16-17 draft plan and budget included funding for the Affordable Housing Challenge Grant Program.

The CAC next discussed the Public Service Agency Grant Program and budget allocations. The Committee considered and unanimously approved a recommendation to the City Manager to allocate \$80,500 of the FY 16-17 CDBG budget to nonprofit agencies providing social services to HUD income-eligible residents.

Chair Langley adjourned the meeting at 7:10 p.m.